Shortcut keys are a great way to improve your efficiency when working in Microsoft Excel. Here are some commonly used shortcut keys for Excel:

Ctrl + N: New Workbook

Ctrl + O: Open Workbook

Ctrl + S: Save Workbook

F12: Save As

Ctrl + P: Print

Ctrl + C: Copy

Ctrl + X: Cut

Ctrl + V: Paste

Ctrl + Z: Undo

Ctrl + Y: Redo

Ctrl + F: Find

Ctrl + H: Replace

Ctrl + A: Select All

Ctrl + Space: Select Entire Column

Shift + Space: Select Entire Row

Ctrl + Arrow Keys: Navigate to the edge of data regions

Ctrl + Home: Move to Cell A1

Ctrl + End: Move to the last used cell on the sheet

Ctrl + Page Up/Page Down: Switch between worksheets

Ctrl + Tab/Shift + Ctrl + Tab: Cycle through open workbooks

Formatting shortcuts:

Ctrl + B: Bold

Ctrl + I: Italic

Ctrl + U: Underline

Ctrl + 1: Format Cells dialog box (Number tab)

Ctrl + 5: Strikethrough

Ctrl + Shift + L: Add or remove filters

Alt + Enter: Start a new line in a cell

Formula-related shortcuts:

F2: Edit active cell

Ctrl + `: Show or hide formula values

F4: Repeat the last action

Ctrl + ;: Enter the current date

Ctrl + Shift + ;: Enter the current time

These are just a selection of some of the most commonly used Excel shortcut keys. Excel offers a wide range of keyboard shortcuts to help you perform various tasks quickly and efficiently. You can also customize some of these shortcuts to suit your preferences through Excel's options and settings.